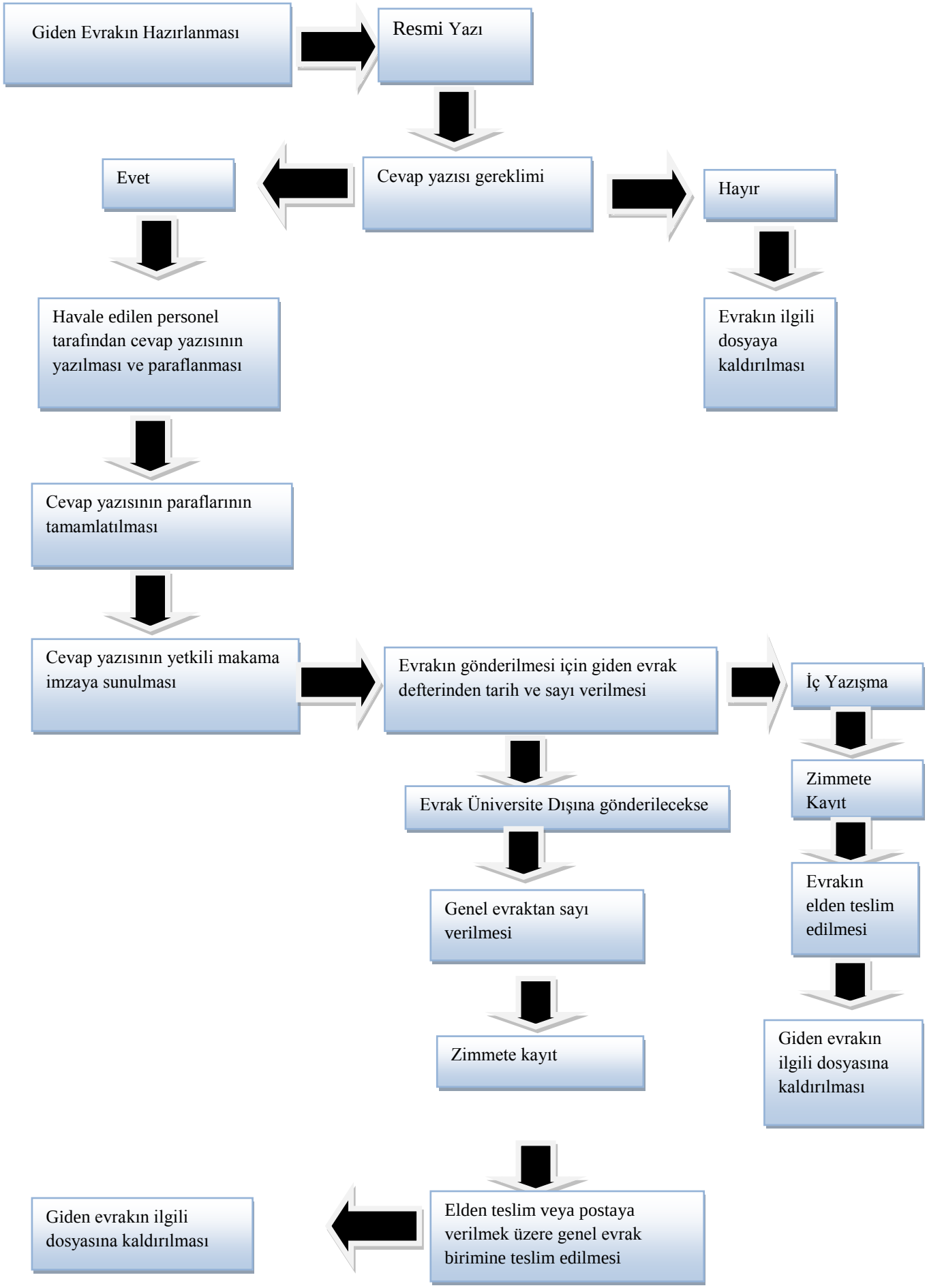1.2. Giden Evrak İş Akış Şeması